## Terms and Conditions of Appointment of Independent Directors

## TERMS OF APPOINTMENT:

- Your appointment as a Non-Executive Independent on the Board of the Bank is subject to the provisions of the Companies Act, 2013, rule made thereunder, provisions of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations"), provisions of the Banking Regulation Act, 1949 ("BR Act"), the Articles of Association of the Bank and any other circular and/or guidelines issued by the Ministry of Corporate Affairs, SEBI and RBI from time to time in this regard.
- 2. In compliance with provisions of Section 149(13) of the Companies Act, 2013 ("Act"), your directorship is not subject to retirement by rotation.
- 3. the appointment may be terminated in accordance with the provisions of the Articles of Association of the Bank or on failure to meet the parameters of independence as defined in section 149(6) or under regulation 16(1)(b) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations,2015 ("SEBI Listing Regulations") on the occurrence of any event as defined in section 167 of the Companies Act, 2013.
- 4. Upon termination or upon your resignation for any reason, duly intimated to the Bank, you will not be entitled to any compensation for loss of office.
- 5. As an Independent Director you are expected to bring objectivity and independence of view to the Board's discussions and to help provide the Board with effective leadership in relation to the Bank's strategy, performance, and risk management as well as ensuring high standards of financial probity and corporate governance. The Board generally meets four times in a year. The Audit Committee generally meets atleast four times in a year. Besides, there may be other Committee meetings like Nomination and Remuneration Committee, Corporate Social Responsibility Committee, Stakeholder Relationship Committee, Risk Management Committee, etc. meetings of which are ordinarily convened as per requirements. You will be expected to attend Board and Board Committees to which you may be appointed and Shareholders meetings and to devote such time to your duties, as appropriate for you to discharge your duties effectively.
- 6. By accepting this appointment, you confirm that you are able to allocate sufficient time to meet the expectations from your role to the satisfaction of theBoard.

# **ROLE AND DUTIES:**

- 7. Your role and duties will be those normally required of a Non-Executive Independent Director under the Schedule IV of the Act & SEBI Listing Regulations. There are certain duties prescribed for all Directors, both Executive and Non-Executive, which are fiduciary in nature and are as under:
  - I. You shall act in accordance with the Bank's Articles of Association as may be amended from time to time.
  - II. You shall act in good faith in order to promote the objects of the Bank for the benefit of its members as a whole, and in the best interest of the Company.
  - III. You shall discharge your duties with due and reasonable care, skill and diligence.
  - IV. You shall not involve yourself in a situation in which you may have a direct or indirect interest that conflicts, or possibly may conflict, with the interest of the Bank.
  - V. You shall not achieve or attempt to achieve any undue gain or advantage either to yourself or to your relatives, partners or associates.
  - VI. You shall not assign your office as Director and any assignments so made shall be void.

In addition to the above requirements the Board of Directors also expect you to perform the following functions:

- I. You should constructively challenge and help develop proposals on strategy for growth of the Bank.
- II. You should evaluate the performance of management in meeting agreed goals and objectives.
- III. You should satisfy yourself on the integrity of financial information and that financial controls and systems of risk management are effective and defensible.
- IV. You are responsible for determining appropriate levels of remuneration of Executive Directors and have a prime role in appointing, and where necessary, removing Executive Directors and in succession planning.
- V. You will take responsibility for the processes for accurately reporting on performance and the financial position of the Bank.
- VI. You should keep governance and compliance with the applicable legislation and regulations under review and the conformity of Bank's practices to accepted norms.

## **REMUNERTION:**

- 8. The sitting fees presently paid to the Non-Executive Director is as decided by the Board from time to time.
- 9. You will have no entitlement to any bonus during the appointment and no entitlement to participate in any employee stock option scheme operated by the Bank or any Group Company.
- 10. In addition to the remuneration described above, the Bank will, for the period of your appointment, reimburse you for travel, hotel and other incidental expenses incurred by you in the performance of your role andduties.

# INDEPENDENT PROFESSIONAL ADVICE

11. There may be occasions when you consider that you need professional advice in furtherance of your duties as a Director and it will be appropriate for you to consult independent advisers at the Bank's expense. The Bank will reimburse full cost of expenditure incurred in accordance with the Bank's policy.

# INSURANCE

12. The Bank has in place a Directors' and Officers' liability insurance policy of such amount as may be determined by the Board of Directors, to pay for the personal liability of directors and officers for claims made against them while serving on the Board and /or as an officer of the bank.

## **CONFLICT OF INTEREST**

- 13. It is accepted and acknowledged that you may have business interests other than those of the Bank. As a condition to your appointment/reappointment, you are required to declare any such directorships, appointments and interests to the Board in writing in the prescribed form at the time of your appointment.
- 14. In the event that your circumstances seem likely to change and might give rise to a conflict of interest or, when applicable, circumstances that might lead the Board to revise its judgement that you are independent, this should be disclosed to both the Chairman and the Company Secretary.

## **EVALUATION**

15. The Board of Directors will carry out an evaluation of the performance of the Board as a whole, Board Committees and Directors on an annual basis as per Bank's Policy. Your appointment and reappointment on the Board shall be subject to the outcome of the yearly evaluation process.

### DISCLOSURE OF INTEREST

16. Any material interest that a Director may have in any transaction or arrangement that the Bank has entered into should be disclosed no later than when the transaction or arrangement comes up at a Board meeting so that the minutes may record your interest appropriately and our records are updated. A general notice that you are interested in any contract with a particular person, firm or company is acceptable.

#### CODE OF CONDUCT

17. During the appointment you are required to comply with regulations as contained in Schedule IV under Companies Act, 2013, including the Code of Conduct.

#### CONFIDENTIALITY

- 18. All information acquired during your appointment is confidential to the Bank and should not be released, either during your appointment or following termination (by whatever means) to third parties without prior clearance from the Chairman unless required by law or by the rules of any stock exchange or regulatory body. On reasonable request, you shall surrender any documents and other materials made available to you by the Bank.
- 19. Your attention is also drawn to the requirements under the applicable regulations on the Insider Trading Code which concern the disclosure of price sensitive information and dealing in the securities of the Bank. Consequently, you should avoid making any statements or performing any transactions that might risk a breach of these requirements without prior clearance from the Chairman or the Company Secretary.

#### PUBLICATION OF THE LETTER OF APPOINTMENT

20. In line with provision of Clause IV sub clause 6 of Schedule IV, under Companies Act, 2013, the Bank will make public the terms and conditions of your appointment and will also arrange for it to be displayed on the Bank's website.

## **MEMBERSHIP OF COMMITTEES**

21. The Board of Directors may appoint you as Member / Chairman of one or more of its Committees which will be covered in a separate communication setting out the relevant committee's terms of reference and any specific responsibilities.

## TERMINATION

- 22. You may resign from your position at any time and should you wish to do so, you are requested to serve a reasonable written notice on the Board. In terms of provisions of the Companies Act, 2013, you are required to file a copy of your resignation letter with the Registrar of Companies, Kanpur.
- 23. Continuation of your appointment is contingent on your getting re-elected by the shareholders in accordance with provisions of Companies Act, 2013 and the Articles of Association of the Bank, from time to time in force. You will not be entitled to compensation if the shareholders do not reelect you at any time.
- 24. Your appointment may also beterminated in accordance with the provisions of the Articles of Association of the Bank from time to time in force.

# GENERAL

- 25. This Letter and any non-contractual obligations arising out of or in connection with this Letter are governed by, and shall be construed in accordance with, the laws of India, and the parties agree to submit to the exclusive jurisdiction of the courts of Varanasi.
- 26. Please confirm your agreement to the above by signing and returning the enclosed duplicate of thisLetter.